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## Section K REPRESENTATION, CERTIFICATION AND OTHER STATEMENTS OF OFFERORS OR QUOTERS

### K.1 52.252-1 Solicitation Provisions Incorporated by Reference (FEB 1998)

This contract incorporates the following provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer (CO) will make their full text available. Also the full text of a clause may be accessed electronically at this address:

FEDERAL ACQUISITION REGULATION:

<http://www.arnet.gov/far/>

GENERAL SERVICE ADMINISTRATION ACQUISITION MANUAL:

<http://www.arnet.gov/GSAM/gsam.html>

<u>Clause No.</u>	<u>FAR Clause No.</u>	<u>Title and Date</u>
K.1.1	52.204-7	Central Contractor Registration (OCT 2003)
K.1.2	52.204-8	Annual Representations and Certifications (JAN 2005)

### K.2 Electronic Representations and Certifications

Contractors shall provide the government the following information for all prime contractors and subcontractors performing at least 10% of the contract revenue:

- Commercial and Government Entity (CAGE) number
- Dunn and Bradstreet Data Universal Numbering System (DUNS) number
- Taxpayer Identification Number (TIN)
- Legal "doing business as name" (DBA)

Contractors shall use the electronic systems for the submission of representations and certifications as explained below:

**Business Partner Network (BPN)** is the integrated electronic infrastructure the Government uses to manage (*i.e.*, collect, validate, access and maintain) the information it needs to transact business with its contractors. The BPN is located at <http://www.bpn.gov/>. The BPN web site links to several electronic databases containing Contractor information.

**Central Contractor Registration (CCR)** is the primary Government repository for contractor information required for the conduct of business with the Government. The CCR database is located at <http://www.ccr.gov/> and the CCR data will populate other Government applications with the Contractor's information. In CCR, Contractors shall assign themselves a Marketing Partner Identification Number (MPIN), which they will use to gain access to the BPN network applications.

The **Online Representations and Certifications Application (ORCA)** is part of the Business Partner Network (BPN). ORCA is the primary Government repository for Contractor submitted representations and certifications required for the conduct of business with the Government. Contractors are required to use ORCA as a part of the proposal submission process. ORCA is located at <http://orca.bpn.gov>. Prior to accessing ORCA, Contractors shall first register through the CCR database. Contractors shall maintain and update CCR and ORCA in accordance with FAR Clauses 52.204-7 and 52.204-8 (above).